

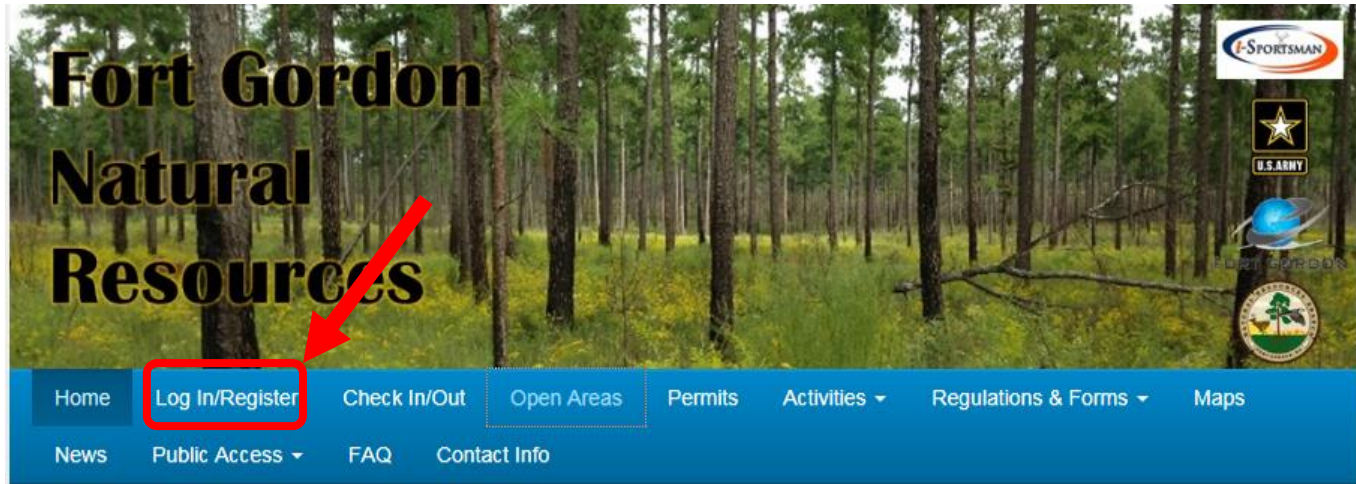


FORT GORDON  
NATURAL RESOURCES BRANCH

# iSportsman Tutorial

Fort Gordon Natural Resources Branch

# Step 1: Register with iSportsman



- Go to the Fort Gordon iSportsman page
- Click on Register
- Create your profile

<https://ftgordon.isportsman.net/>



[Login](#) **Register** [Forgot Password](#) [Forgot Username](#)

Enter the following information.

Create Username \*

Your unique username which is used for Login purposes

Create Password \*

8 characters minimum, and should include 1 Upper Case, 1 Lower Case, 1 digit and 1 special character !@#\$%^&

Confirm Password \*

Must match 'Password' field

Personal details that will be used for Permits

First Name \*

Last Name \*

Date of Birth \*

Birth day format is MM/DD/YYYY (e.g. 12/31/1970)

Email Address \*

Confirm Email \*

Must match 'Email Address' field

# Register with iSportsman

- Create a username and password that you will remember.
- You will enter more data (address, phone number customer type, etc.) on the next step.

← Email is used for password retrieval and notifications

# Additional Registration Information

## Additional Registration Information

### Phone (required)

Number Type

Phone Number

Text Messages

Can this number receive text (SMS) messages? Texting is used only for emergency administration messages while recreating.

### Address (required)

Address

City

State

Zip Code

### Emergency Contact (required)

Name

Relationship

Phone

### Vehicle

Vehicle Ownership

### Customer Type (required)

### Checkin PIN (required)

PIN

The pin # you create will be used for telephone and web Check-in/out. Be sure to remember your Pin #

The pin # will be used for telephone and web Check-in/out. Be sure to remember this #.

\*Telephone Check-In/Out #: (855) 252-6110

# Additional Registration Information

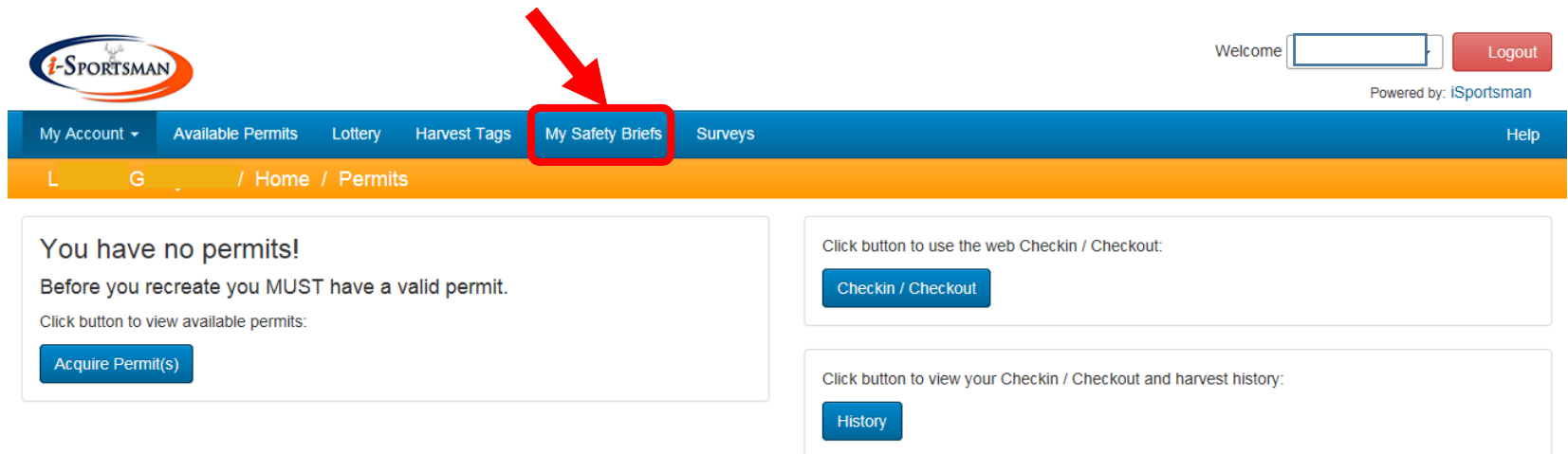
- If you wish to purchase a hunting license, then you must enter your Hunter Safety Number and your Georgia DNR Customer number at registration.
- If you wish to purchase a fishing license, then you must enter your Georgia DNR Customer number at registration.
- If you are only purchasing a training area recreation or forest products permit, then this information can be left blank.

# Acknowledgements

- After saving your registration information you may be asked to acknowledge a few pieces of information.
- You must click “I affirm” in order to move forward and purchase permits.

# Step 2: Safety Brief and Surveys

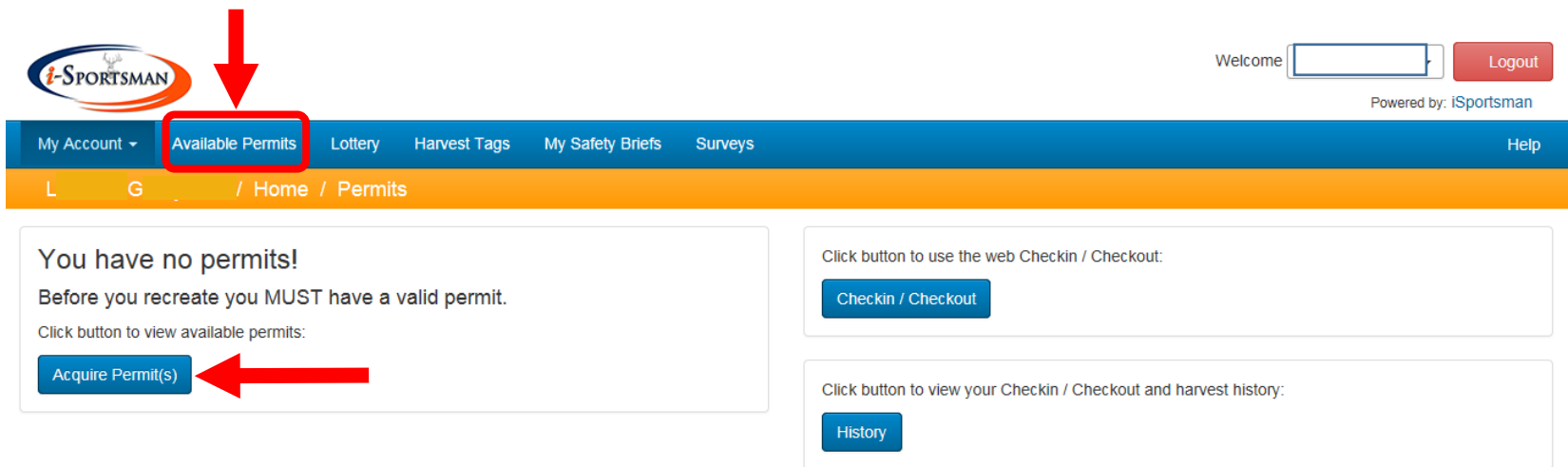
- Anyone wishing to purchase a permit of any type on Fort Gordon must first view a safety brief video and take a short quiz.



The screenshot shows the i-Sportsman website interface. At the top left is the i-SPORTSMAN logo. On the right, there is a 'Welcome' message with a text input field and a red 'Logout' button. Below this, it says 'Powered by: iSportsman'. A blue navigation bar contains the following items: 'My Account' (with a dropdown arrow), 'Available Permits', 'Lottery', 'Harvest Tags', 'My Safety Briefs' (highlighted with a red box and a red arrow pointing to it), 'Surveys', and 'Help'. Below the navigation bar is an orange breadcrumb trail: 'L G / Home / Permits'. The main content area is divided into three sections:

- You have no permits!**  
Before you recreate you **MUST** have a valid permit.  
Click button to view available permits:  
[Acquire Permit\(s\)](#)
- Click button to use the web Checkin / Checkout:  
[Checkin / Checkout](#)
- Click button to view your Checkin / Checkout and harvest history:  
[History](#)

# Step 3: Purchase a Permit



The screenshot shows the i-Sportsman website interface. At the top left is the i-SPORTSMAN logo. To the right, there is a 'Welcome' field with a dropdown arrow and a red 'Logout' button. Below the logo, a blue navigation bar contains 'My Account', 'Available Permits' (highlighted with a red box and a red arrow pointing to it), 'Lottery', 'Harvest Tags', 'My Safety Briefs', 'Surveys', and 'Help'. Below the navigation bar is an orange breadcrumb trail: 'L G / Home / Permits'. The main content area is divided into three sections. The first section, titled 'You have no permits!', contains the text 'Before you recreate you MUST have a valid permit.' and 'Click button to view available permits:'. Below this text is a blue button labeled 'Acquire Permit(s)' with a red arrow pointing to it. The second section, titled 'Click button to use the web Checkin / Checkout:', contains a blue button labeled 'Checkin / Checkout'. The third section, titled 'Click button to view your Checkin / Checkout and harvest history:', contains a blue button labeled 'History'.

You have no permits on your profile. To purchase a permit, click either “Available Permits” on the blue bar or the “Acquire Permits” button on your account home page. Both of these buttons will take you to the list of available permits.



# Step 3: Purchase a Permit

## Available Permits

Fishing			
<b>Fishing Permit</b> This permit authorizes fishing on Fort Gordon for 1 year. This permit does not authorize: hunting, general outdoor recreation, or forest products harvesting. Youth (ages 17 and under) can obtain a free youth permit and do not need to purchase this permit. This permit is <b>non-refundable</b> . You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	Apr 09 2020 - Apr 08 2021	\$20.00	<a href="#">+ Add to Cart</a>
Hunting			
<b>Hunting Permit (Small and Big Game)</b> This permit authorizes big and small game hunting on Fort Gordon for 1 year. This permit does not authorize: nighttime hunting, fishing, general outdoor recreation or forest products harvesting. Youth (ages 17 and under) can obtain a free youth permit and do not need to purchase this permit. This permit is <b>non-refundable</b> . You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	Apr 09 2020 - Apr 08 2021	\$40.00	<a href="#">+ Add to Cart</a>
<b>Hunting Permit (Small Game Only)</b> This permit authorizes small game hunting on Fort Gordon for 1 year. This permit does not authorize: big game hunting, nighttime hunting, fishing, general outdoor recreation or forest products harvesting. Youth (ages 17 and under) can obtain a free youth permit and do not need to purchase this permit. This permit is <b>non-refundable</b> . You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	Apr 09 2020 - Apr 08 2021	\$20.00	<a href="#">+ Add to Cart</a>
<b>Nighttime Hunting Permit</b> In order to obtain this permit, you <b>must</b> also have a valid Hunting (Small Game Only) or Hunting (Small and Big Game) Permit. For youth and 100% disabled individuals you must have a valid youth hunting or disabled hunting permit in lieu of the hunting permits mentioned above. This permit authorizes nighttime small game hunting on Fort Gordon. You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	Apr 09 2020 - Apr 08 2021	\$10.00	<a href="#">+ Add to Cart</a>
Forest Products			
<b>Firewood Cutting Permit</b> This permit authorizes firewood cutting (to include the collection of fat lighter) on Fort Gordon for the day of purchase (1 day). This permit does not authorize: pinestraw raking or harvesting of any other forestry products. Firewood may only be harvested from dead or downed trees and the cutting of live trees is prohibited. This permit is <b>non-refundable</b> . All Sales Are Final. Please check that your desired areas are open before purchasing this permit. You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. This permit will also serve as the vehicle training area parking pass must be displayed in your windshield while harvesting. Photo ID must be carried on your person at all times while on Fort Gordon.	Apr 09 2020 - Apr 09 2020	\$10.00	<a href="#">+ Add to Cart</a>
<b>Other Forest Products Permit</b> This permit authorizes the harvesting of pecans, berries, fiddleheads, pine cones, etc. on Fort Gordon for 30 days. This permit does not authorize the harvesting of firewood or pinestraw. you must purchase a firewood and/or a pinestraw permit to harvest those items.	Apr 09 2020 - May 08 2020	\$5.00	<a href="#">+ Add to Cart</a>

All available permits will be listed here. If you have not completed the safety brief and entered your DNR/Hunter Safety number, then no permits will be listed. Some permits are only available to certain customer types or age groups.

\*Note: General public wishing to purchase a hunting or fishing permit for Fort Gordon must enter the Annual Public Access Lottery. The lottery is open 01 July – 15 July each year. Entry tickets cost \$10.

# Step 3: Purchase a Permit

Name of permit  
and detailed  
description

Valid dates of  
permit

Cost of  
permit

Click "Add to  
Cart"  
to  
continue  
with the  
purchase of a  
permit

## Available Permits

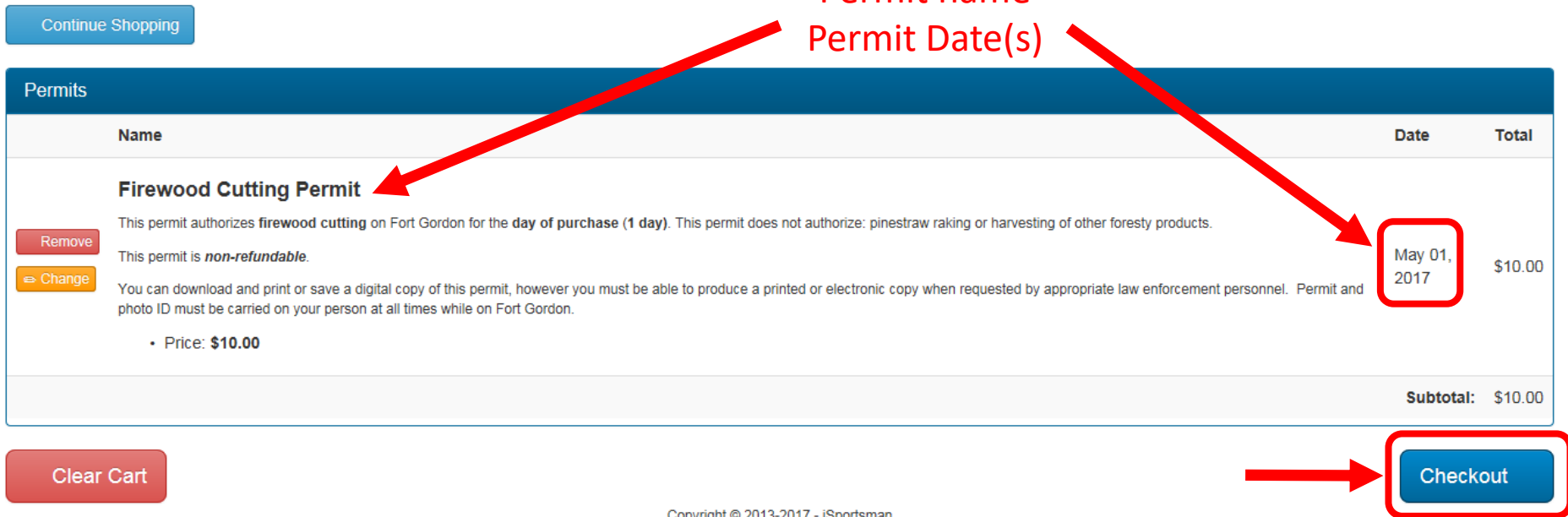
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<b>Nighttime Hunting Permit</b> In order to obtain this permit, you <u>must</u> also have a valid Hunting (Small Game Only) or Hunting (Small and Big Game) Permit. For youth and 100% disabled individuals you must have a valid youth hunting or disabled hunting permit in lieu of the hunting permits mentioned above. This permit authorizes nighttime small game hunting on Fort Gordon. You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon.	Apr 09 2020 - Apr 08 2021	\$10.00	<a href="#">+ Add to Cart</a>
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# Step 3: Purchase a Permit

- Once you have selected your permit(s) and added to cart, click the “view cart and checkout” button in the top right corner of your screen
- Your selected permit(s) will be listed. Double check that this is the permit(s) you want. All permits are NON-REFUNDABLE!
- Click Checkout button



DOUBLE CHECK:  
Permit name  
Permit Date(s)



The screenshot shows a 'Permits' section with a table of items. A red box highlights the date 'May 01, 2017' in the 'Date' column. A red arrow points from the text 'DOUBLE CHECK: Permit name' to the permit name 'Firewood Cutting Permit'. Another red arrow points from 'DOUBLE CHECK: Permit Date(s)' to the highlighted date. A red arrow points from the 'View Cart & Checkout' button in the previous image to a 'Checkout' button in the bottom right corner, which is also highlighted with a red box. Other elements include a 'Continue Shopping' button, a 'Remove' button, a 'Change' button, and a 'Clear Cart' button.

Name	Date	Total
<b>Firewood Cutting Permit</b> This permit authorizes <b>firewood cutting</b> on Fort Gordon for the <b>day of purchase (1 day)</b> . This permit does not authorize: pinestraw raking or harvesting of other forestry products. This permit is <i>non-refundable</i> . You can download and print or save a digital copy of this permit, however you must be able to produce a printed or electronic copy when requested by appropriate law enforcement personnel. Permit and photo ID must be carried on your person at all times while on Fort Gordon. • Price: <b>\$10.00</b>	May 01, 2017	\$10.00
<b>Subtotal:</b>		\$10.00

# Step 3: Purchase a Permit

- Enter your billing information (address, credit card, etc.)
- If it is a free permit, you will just be asked to confirm that it is free and will not have to enter any credit card information.
- You may be asked to acknowledge more information before the final purchase.
- Print or save a digital copy of your permits and keep them on you whenever you are on Fort Gordon.



Let's go to Fort Gordon for some outdoor activities!!

# Viewing Your Permits

The screenshot shows the iSportsman website interface. At the top left is the iSportsman logo. At the top right, it says 'Welcome Charlie Charles' with a dropdown arrow and a 'Logout' button. Below this is a navigation bar with links: 'My Account', 'Available Permits', 'Lottery', 'Harvest Tags', 'My Safety Briefs', 'Surveys', and 'Help'. A secondary navigation bar shows 'Charlie Charles / Home / Permits' and a 'View Cart & Checkout' button with a notification icon.

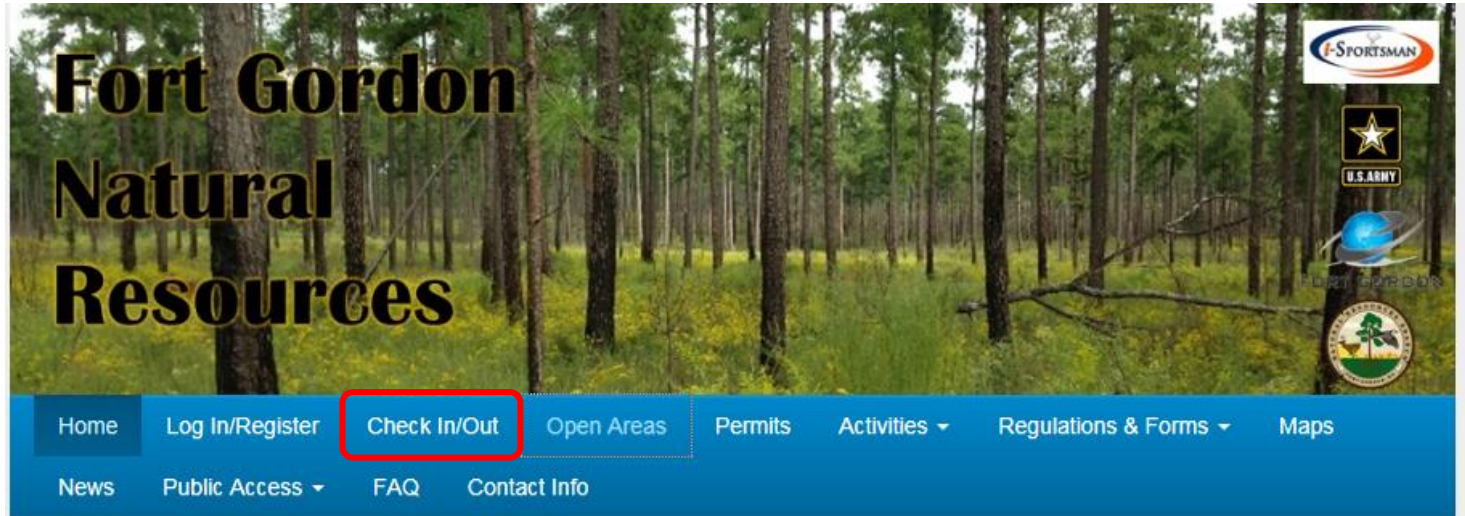
Below the navigation are three buttons: 'Acquire Permit(s)', 'Checkin / Checkout', and 'History'. The 'My Permits' section is highlighted with a red rounded rectangle. It contains a table with the following data:

Permit #	Name	Dates	Print Permit
20403	Outdoor Recreation	Apr 24, 2017 - Apr 23, 2018	<a href="#">Print Permit</a>
	Hunting Permit (Small Game Only)	Apr 24, 2017 - Apr 23, 2018	

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All of your current permits will be listed here on your account Home Page. You must have valid permits to check-in to an activity.

# Step 4: Checking in to an Activity



Log in to your account via the Fort Gordon home page using the "Check In/Out" button.

The image shows the login page for the Fort Gordon Natural Resources Branch. At the top left is the 'iS' logo. To its right is the official seal of the Fort Gordon Natural Resources Branch. The text 'FORT GORDON NATURAL RESOURCES BRANCH' is displayed in a serif font. Below the header, there are four tabs: 'Login' (which is selected), 'Register', 'Forgot Password', and 'Forgot Username'. A message states: 'If you do not have an account, click on the "Register" tab.' There are two input fields: 'Login Id \*' with a placeholder 'Your Username, Permit Number' and 'Password \*'. At the bottom, there are two buttons: a green 'Login' button and a blue 'Home Page' button.

# Step 4: Checking in to an Activity

Logged in as: **Nora Gabryelski**

Jun 7, 2017 3:17:03 PM EST

Welcome to iSportsman Checkin / Checkout

Checkin

Logout and Return to Home Page

Once you log-in, this page will appear. Click “Checkin” to select your activity and area.



# Step 4: Checking in to an Activity

Select your activity, only activities you are permitted for will be available!

Select Activity

Bicycle Riding (Road Routes)	Bicycle Riding (Training Areas)	Deer Hunting (Non-Rifle)
Deer Hunting (Rifle) Spots Remaining: 49	Dove Hunting	Fishing (Training Area Ponds and Streams)
Other Outdoor Recreation	Fishing (Zones A, B, or C)	Other Forest Product Harvesting
Quail Hunting	Other Small Game Hunting (Non-Rifle, Daytime)	Other Small Game Hunting (Rifle, Daytime) Spots Remaining: 49
Waterfowl Hunting	Scouting	Turkey Hunting
Start Over	Cancel Checkin	

Select your area, **only open areas** where your selected activity is allowed will be available! If you don't see an area listed, it is likely closed or your activity is not permitted in that area.

Select Area

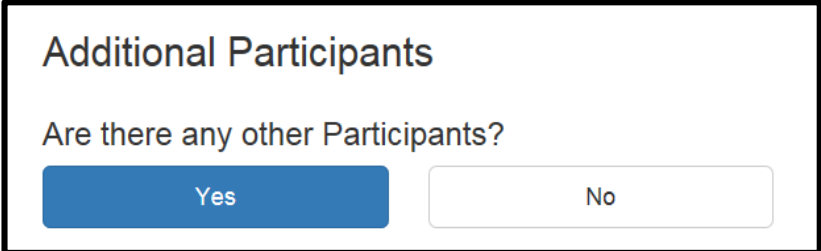
Parent Area

1	10	11
12	13	14A
15	16	17
18	19	2
20	21	22
23	24	25
26	27	28

# Step 4: Checking in to an Activity

## Checking in a Participant (with a Participant Permit)

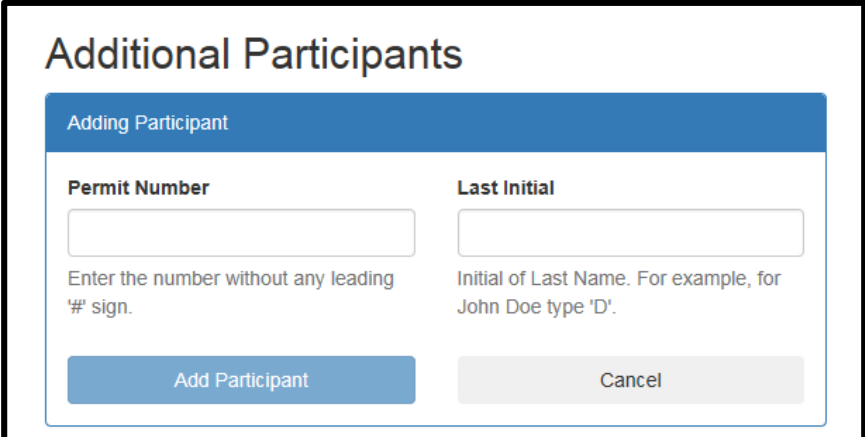
- PARTICIPANTS are individuals that will participate in a hunting or fishing activity as a guest.
- If you do not have a participating guest, click NO and move on to the check-in confirmation.
- If you are sponsoring a participant, you must check them in under your profile on this step.
- Your “participant” must have purchased a **hunting or fishing participant (guest) permit** and have their **permit number**. Enter their permit number and initial and click “Add Participant”. You can add up to 2 participants/guests.



Additional Participants

Are there any other Participants?

Yes No



Additional Participants

Adding Participant

Permit Number Last Initial

Enter the number without any leading '#' sign. Initial of Last Name. For example, for John Doe type 'D'.

Add Participant Cancel

\*\*More information on Participant Permits on another slide\*\*

# Step 4: Checking in to an Activity

## Checking in a Non-participating Guest (Observer)

- GUESTS are individuals who are observing while you hunt or fish and not participating in the activity.
- If you have any non-participating guests or observers, then you will check them in here. DO NOT check in Participants (participating guests) in this step. They should be checked-in in the previous step!
- These non-participating guests do not require a permit. You will check them in using their first and last name and date of birth.

### Guests

Do you have any Guests?

### Guests

Adding Guest

First Name  Last Name

Date of Birth

Select Date of Birth as

1. First, click on month and year(e.g.May 2017)
2. Then click on year(e.g.2017)
3. Select year, month and then date

May 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	01	02	03
04	05	06	07	08	09	10

# Step 4: Checking in to an Activity

## Confirmation Required

Checkin Time Now

Specific Location 21

Activity Deer Hunting

Acknowledgments SAIA Trophy Management  
Site Under Construction

Don't forget to Checkout today before 3:30 PM

Confirm Checkin

Cancel

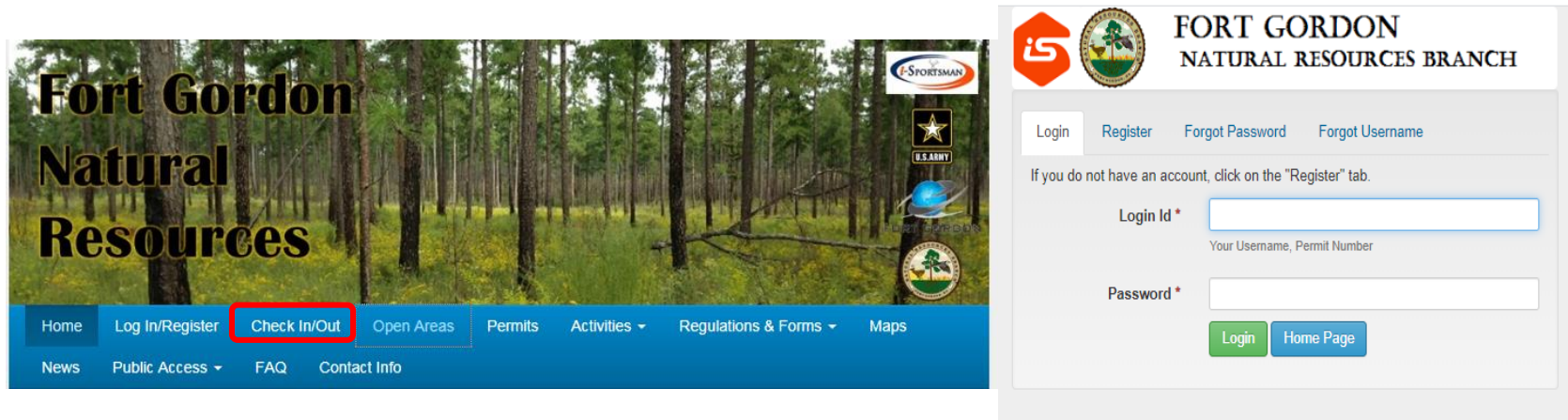
- Double check the location and activity before you confirm check-in
- Note the required checkout time
- **MAKE SURE YOU “CONFIRM CHECKIN”!**

# Step 5: Enjoy your Activity

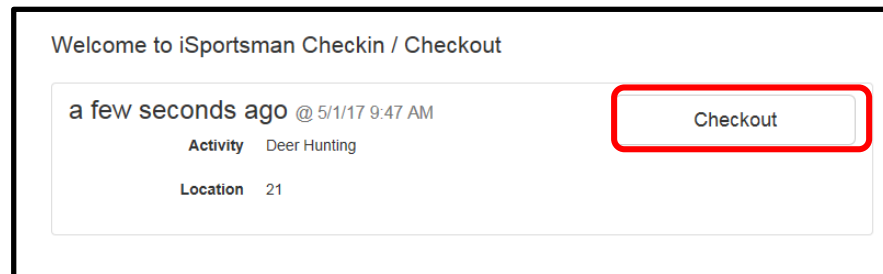


# Step 6: Checking out of an Activity

To check out of an activity, log in to your iSportsman account via the “Checkin/out” tab on the homepage



After you login, the following window will appear. The activity, area, time and date are listed. Click Checkout.



# Checking out of an Activity

## Reporting Harvest for Hunting and Fishing

If you were hunting or fishing, iSportsman will ask if you caught/harvested anything.

### Select Game Harvested

Did you catch or collect any harvest?

If you click “Yes” in the above box, you will need to report what you harvested/caught. The species listed will depend on your activity.

Deer (Buck)

Deer (Doe)

Show Other Harvest  
Click to show more harvest

Based on the species harvested, you may be required to fill out more information. An example would be quantity, sex, weight, antler points, weapon used, etc.

# Checking out of an Activity

Confirm that the location and activity are correct and click “**CONFIRM CHECKOUT**”.

## Confirmation Required

Checkin Time 05/01/2017 09:47 AM

Specific Location 21

Activity Deer Hunting

Acknowledgements SAIA Trophy Management  
Site Under Construction

Confirm Checkout

Cancel

You have now successfully checked out of your activity and location.



# Special Permit Types

- 100% Service-Related Disabled Hunting/Fishing Permits
- Public Access Hunting/Fishing Permits
- Youth Hunting/Fishing Permits
- Participant (Guest) Hunting/Fishing Permits

# 100% Service-Related Disabled Hunting/Fishing Permits

- You must bring proof of disability (VA Disability Rating Letter stating 100%) to the Fort Gordon Natural Resources Branch office or email a redacted copy to the contact us email address on the Fort Gordon iSportsman website.
- Once you have shown proof, we will award you a validation that will allow you to get the hunting and fishing permits in iSportsman. These permits can then be renewed every year thereafter. You will receive a renewal notice 14 days prior to expiration.
- If you currently have a lifetime honorary permit, you still need to create an account before you can get your iSportsman permits. After you have created your account, call the Natural Resources Branch to receive your validation. You can then purchase your reduced cost permits on iSportsman.

# Public Access Permits

- Dependents of public access lottery will no longer be eligible for permits. Everyone, age 18 and older, must enter the lottery separately (youth can get a free youth permit).
- Lottery entry fee is \$10. The price of permits has been adjusted to account for this fee.
- Base support contractors, Purple Heart recipients, non-retired military veterans, and non-DOD government employees/retirees must enter the public access lottery.
- Permits purchased via the lottery will be valid for one year from purchase date or until August 1 of following year.

# Public Access Permits

To enter the public access lottery:

1. Create a Fort Gordon iSportsman profile
2. Click “Acquire Permits” on your home page
3. Find “202\*-202\* Public Access Lottery Entry” under the “Lottery” heading and “Add to Cart”
4. Checkout
5. Winners will be notified by email. Winners can purchase permits immediately after receiving email.

*\*Lottery opens annually 01 July – 15 July.*

# Youth Permits

- New this year, youth (17 and under) can receive a free hunting/fishing permit
- They must create an iSportsman profile and can obtain the free hunting and fishing youth permits.
- 16 and 17 year olds still must have a GA DNR hunting and/or fishing permit.
- All youth participating in hunting activities, must have a hunter safety card.
- All youth (17 and under) must be accompanied by an adult with a Fort Gordon hunting and/or fishing permit while on Fort Gordon.

# Checking in/out with Youth

- Youth must be checked in under an adult's iSportsman profile and be accompanied by an adult as described in the USACCoE&FG Regulation 420-5.
- Youth should be checked-in during the "participant" step at check-in, using their permit number and last initial.
- Youth will be checked out separately (on their own profile) and report their own harvest.
- If youth are not participating in the hunting/fishing activity, then they can be checked in as a guest (observer) under a permitted adult's profile.

# Participant (Guest) Permits

- Individuals wishing to participate in hunting or fishing activities as a guest are referred to as PARTICIPANTS in iSportsman. GUESTS (as referred to in iSportsman) are observers and cannot participate in the hunting/fishing activity.
- Sponsors DO NOT purchase the permit for their participants (guests). Participants (Guests) must create their own profile and ***purchase their own permit.*** Participants can purchase a 1-day or 7-day hunting or fishing participant permit.
- Sponsors will check in their participant on the day of hunting/fishing using their permit number and initial.
- Sponsors and participants will check out separately and report harvest separately.